

EVENT REPORT FORM ¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Event	Fifth Quality Assurance Committee meeting
Type of event	Regular meeting
Venue	Middlesex University, The Burroughs, Hendon, London, NW4 4BT, United Kingdom
Date	20 March 2019
Organizer	MUHEC, London, United Kingdom
Reporting date	21 March 2019
Report author(s)	Milan Gocić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ This form has to be filled by event organisers and sent on e-mail address: natriskuni@gmail.com five days after event. The term event relates to the meetings, workshops, exhibitions, conferences, etc....

EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	26
Participants (organisations)	All partners
Event description:	
<p>This document reports the fifth Quality Assurance Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at Middlesex University (MUHEC), on the 20th of March 2019. The meeting was chaired by Sally Priest, MUHEC. The objective was to introduce to all project partners the most relevant issues of project quality.</p> <p>Twenty six representatives from all 12 partner institutions were present at the meeting. After the participants’ registration which started at 14:00, Sally Priest, MUHEC, discussed the key points for QAC report such as work package self-assessment reports, progress on deliverable reporting and the first external project evaluation report.</p> <p>Maria Bakatsaki, TUC, presented how to strenghten quality of engineering curricula and student evaluation.</p> <p>One of the most important topic was how to improve quality of promotions of trainings (LLL courses) and students enrolment – EU experience. EU partners i.e. Gabriella Farkas, OE, Kurt Glock, BOKU, Sally Priest, MUHEC, and Giuseppe Aronica, UNIME presnted their previous experience in this field.</p> <p>Gabriella Farkas, OE, presented self-evaluation reports of implemented master curricula and highlighted that were excellent organization of master curricula in the field of Natural Disasters Risk Management (NDRM).</p> <p>The meeting ended at 16:30.</p>	

Attachments

Agenda (pdf)	Fifth Quality Assurance Committee Meeting - agenda
Attendance sheet (pdf)	Fifth QAC meeting – attendance list
Photos (jpg)	
News form (pdf)	23 SC, PMC and QAC meetings in London - news
Deliverable (pdf)	Fifth Quality Assurance Committee meeting report
Presentations (pdf)	Quality Assurance – Sally Priest Quality assurance of engineering curricula, Maria Bakatsaki OE, MUHEC, BOKU, TUC How to improve quality of promotions WP 4.5 Self-evaluation reports of master curricula – Gabriella Farkas
Other personal remarks	

Organisation details

Invitation sent to	30 participants
Date of event material release	20 March 2019
Date of participants list's finalisation	20 March 2019
Date of agenda finalisation	20 March 2019
Number of participants (according to the participants list)	26
Comments	

Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

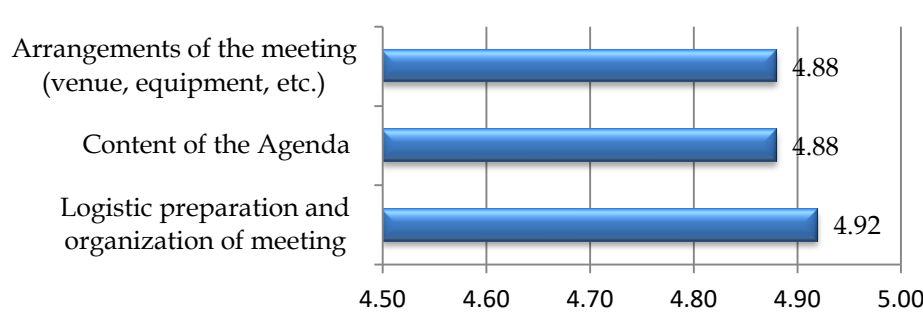
Strengths of the event and contributions or activities by participants	<ul style="list-style-type: none"> ➤ Good interaction and experience exchange between participants ➤ Presentation was very useful ➤ Strong focus on specific topics oriented to past and further project implementation
Suggestions for the improvement	
Any further comments	<ul style="list-style-type: none"> ➤ The organisation was at the highest level

Evaluation details

Results of evaluation of the general organisation of the event

Description					
The general opinion is that the meeting was excellent organised.					
Table(s)/Figure(s)					
The general organisation of the QAC meeting in percentage is presented in the following table:					
Grading	Poor	OK	Good	Very Good	Excellent
Logistic preparation and organization of meeting	0	0	0	8.0	92.0
Content of the Agenda	0	0	4.0	4.0	92.0
Arrangements of the meeting (venue, equipment, etc.)	0	0	4.0	4.0	92.0

The general organisation of the fifth Quality Assurance Committee meeting



Category	Average Score
Logistic preparation and organization of meeting	4.92
Content of the Agenda	4.88
Arrangements of the meeting (venue, equipment, etc.)	4.88

Results of evaluation of general working communication

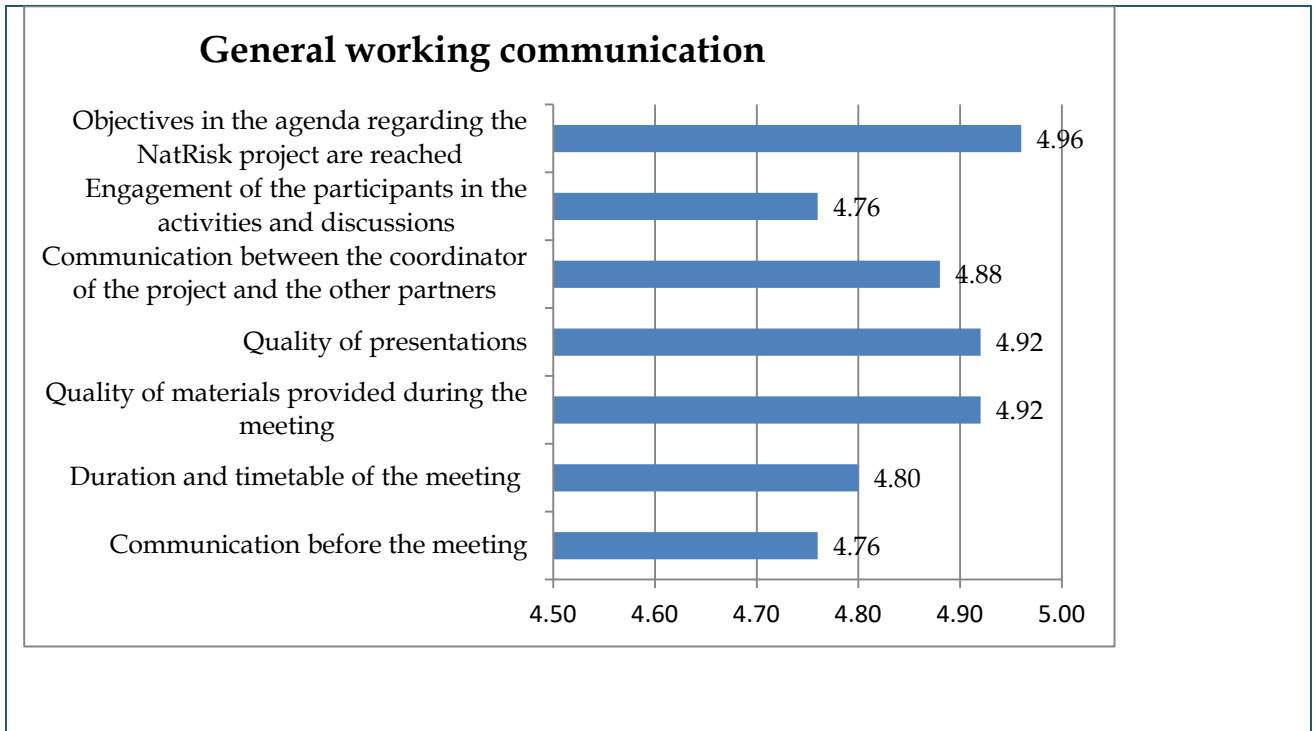
Description

The quality of presentations and prepared agendas and material were evaluated with high marks.

Table(s)/Figure(s)

The general working communication in percentage is presented in the following table:

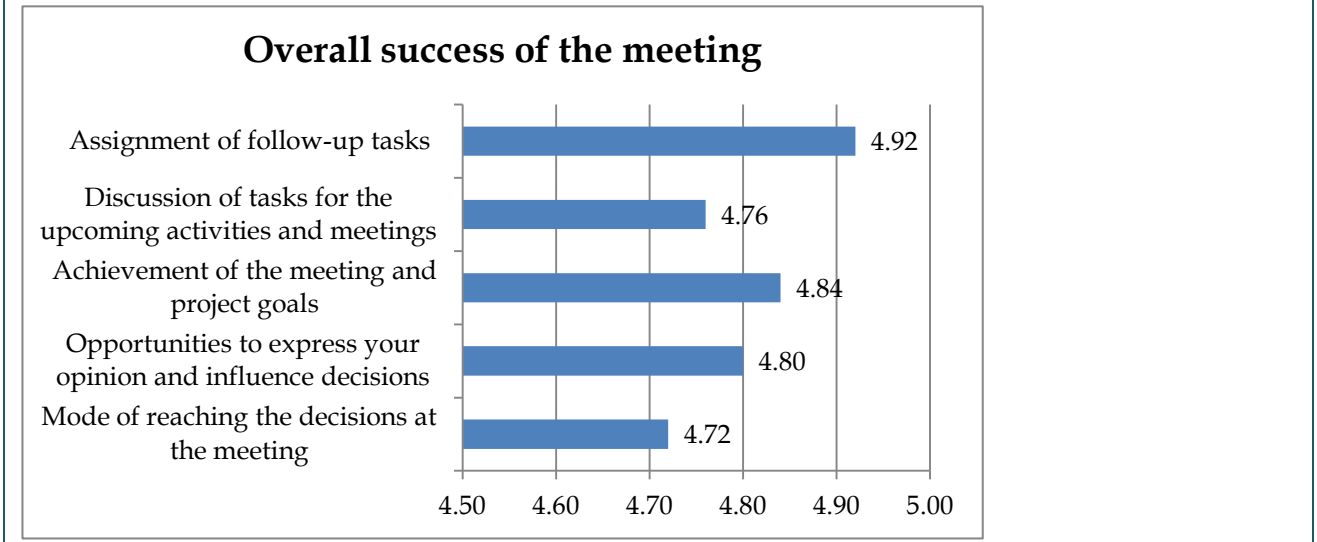
Grading	Poor	OK	Good	Very Good	Excellent
Communication before the meeting	0	0	4.0	16.0	80.0
Duration and timetable of the meeting	0	0	4.0	12.0	84.0
Quality of materials provided during the meeting	0	0	0	8.0	92.0
Quality of presentations	0	0	0	8.0	92.0
Communication between the coordinator of the project and the other partners	0	0	0	12.0	88.0
Engagement of the participants in the activities and discussions	0	0	4.0	16.0	80.0
Objectives in the agenda regarding the NatRisk project are reached	0	0	0	4.0	96.0



Results of evaluation of overall success of the event

Description					
The overall success of the meeting was graduated as excellent.					
Table(s)/Figure(s)					
The overall success of the meeting in percentage is presented in the following table:					
Grading	Poor	OK	Good	Very Good	Excellent
Mode of reaching the decisions at the meeting	0	0	4.0	20.0	76.0
Opportunities to express your opinion and influence decisions	0	0	4.0	12.0	84.0
Achievement of the meeting and project	0	0	0	16.0	84.0

goals					
Discussion of tasks for the upcoming activities and meetings	0	0	0	24.0	76.0
Assignment of follow-up tasks	0	0	0	8.0	92.0



Please indicate your suggestions for further event's improvement:

Location, date

Signature

London, 21 March 2019

